



City Manager
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TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Lacey G. Simpson, Acting City Manager

DATE: January 20, 2022

RE: **2022 Port Dock Vendor Program and Port Food Vendor Program Update**

As indicated in the attached memorandum from the Acting Port & Harbors Director, Mark Hilson, the Port Dock Vendor and Food Vendor Programs request for bids were scheduled to be opened January 19, 2022. Due to the rise of the COVID-19 Omicron variant and continued uncertainty surrounding the 2022 season, bids will now be opened February 18, 2022 and will be presented for Council approval at the City Council meeting of March 3, 2022.

Mr. Hilson will be attending the City Council meeting of February 3, 2022 and will be able to answer any questions or concerns Councilmembers may have.



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MEMORANDUM

TO: Lacey Simpson, Acting City Manager

CC: Diane Bixby, Executive Assistant

FROM: Mark Hilson P.E., Acting Port and Harbors Director

DATE: January 19, 2022

SUBJECT: Contract No. 22-01 2022-2024 Port Food Vendor Program and Contract No. 22-02 2022-2024 Port Dock Vendor Program Update

Staff advertised requesting bids for both the Food and Dock Vendor programs in December, and were planned to be opened on January 19, 2022. However, due to the recent surge in the COVID-19 Omicron variant and with the Center for Disease Control and Prevention (CDC) raising the Travel Health Notice to Level 4 for cruise, some uncertainty has been introduced into the 2022 cruise season. I have heard from several prospective bidders that delaying this opening for a month would all them to make a more educated decision on their bid. Therefore, staff issued an addendum for both the Port Food Vendor Program and Port Dock Vendor Program Request for Bids which extends the Bid Opening date to February 18th, 2022. Staff now anticipates awarding the leases at the regular City Council Meeting of March 3, 2022.

We will continue to keep your office updated as this situation continues to develop.